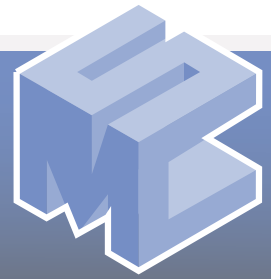


# Financial Breakdown



MCS limited

Quote Number \_\_\_\_\_

To carry out Daily, Twice Weekly and Weekly Tasks listed on the attached  
Cleaning Specification Dated \_\_\_\_\_ 2007.

<b>Item</b>		<b>Cost</b> (Excluding VAT)
Supervisor/Chargehand/Keyholder	_____ Hours Per Week	£ _____
Cleaner/s	_____ Hours Per Week	£ _____
Holiday Pay – 20 Working Days		£ _____
National Insurance Employers Contribution 12.8%		£ _____
Machinery Depreciation	_____ Cylinder Vacuum	£ _____
	_____ Floor Machine	£ _____
Cleaning Materials		£ _____
Uniforms/Protective Clothing		£ _____
Management and Supervision		£ _____
Admin Fee – Insurance		£ _____
Total Weekly Charge		£ _____
Invoiced Per Calendar Month		£ _____

**Terms of Payment - 30 Days Nett**

**Monthly**

To carry out work listed on the attached Cleaning Specification

Dated \_\_\_\_\_ 2007.

For the sum of: £ \_\_\_\_\_  
plus vat, per clean

**Quarterly**

To carry out work listed on attached Cleaning Specification

Dated \_\_\_\_\_ 2007.

For the sum of £ \_\_\_\_\_  
plus vat, per clean

**Window Cleaning**

To clean accessible external windows inside and out, internal partitions and glass door panels

For the sum of £ \_\_\_\_\_  
plus vat, per clean

**Computer Cleaning**

To clean all accessible carpets, removing stains where possible  
(We can not guarantee to remove all stains)

For the sum of £ \_\_\_\_\_  
plus vat, per clean

**Carpet Cleaning**

To clean all accessible carpets, removing stains where possible  
(We can not guarantee to remove all stains)

For the sum of £ \_\_\_\_\_  
plus vat, per clean